



Surana College

AUTONOMOUS

16, South End Road | Bengaluru-04

Reaccredited 'A+' Grade by NAAC | Affiliated to Bengaluru University

4.4.2

Logbook and records regarding maintenances work

Date:16-01-2023

SURANA COLLEGE, BANGALORE - 560004							
AMC & INSURANCE DETAILS FOR 2021-2022							
SOUTH END AND KENGERI CAMPUS							
Payment Date	Voucher No.	Particulars	From	To	Ch.No.	Party Name	Amount Paid
19.08.2022		Kengeri -Building, Computers, Equipments, Furniture etc.	07.09.2021	06.09.2022	Bank of Baroda Online	Bajaj Allianz	14,200
19.08.2022		South End Building, Computers, Equipments, Furniture etc.	07.09.2021	06.09.2022	Bank of Baroda Online	Bajaj Allianz	14,200
02.01.2021	457	Auquaguard -South End Campus	08.01.2021	07.01.2023	404910	Eureka Forbes	21,000
01.09.2022	255	Auquaguard - Kengeri Campus	01.08.2021	31.07.2022	259625	Natural Water Technologies	46,020
20.12.2021	464	AC FOR South End Campus	01.11.2021	31.10.2022	596131	RAO & CO	516,132
25.11.2021	413	Lift for Kengeri	01.11.2021	31.10.2022	259936	Usha Elevators Pvt Ltd	27,500
10.11.2021	388	Lift for South End	01.12.2021	29.11.2022	259893	Omega Elevator	25,725
13.01.2022	569	Micro Data Products	16.01.2022	15.01.2023	259312	Micro Data Products	22,420
1.02.2022	584	DG Set generator- South End -sl.no.XPEM072521	01.02.2022	31.01.2023	259331	Amrutha Engineers	11,210
01.02.2022	584	DG Set generator Kengeri -sl.no.XPEM072521	01.02.2022	31.01.2023	259331	Amrutha Engineers	11,210
27.07.2022	174	Toyota Innova - KA 05 MX 7337	31.07.2022	30.07.2022	259756	TATA AIG Insurance	24,300
10.04.2021	61	Swaraj Mazda-Vehicle Insurance	21.04.2021	20.04.2022	595569	TATA AIG Insurance	45,719

Karunasekara Reddy
Chief Accounts Officer
Surana College
Bengaluru - 560 004

AMC Details



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OM FIRE SERVICES
All Types of Fire Extinguishers and Equipments
Amruth Nagar Main Road, JP Nagar 9th Phase, 19th Cross, Near Govt School
Avalahalli, Anjnapura Post, Bangalore-560062

Date: 08/11/2021

To,
SURANA COLLAGE,
.16, South End Circle Road Basavanagudi
Bangaluru-560004

Dear Sir,

This is to Certify That The Existing Fire Extinguisher at your premises been Refilled On 08/11/2021 Are Ready To Use for Any Emergency For a Period of One Year From 08/11/2021 To 07/11/2022 ✓

SL.NO	Type of Fire Extinguisher	Qty	Refilling on Date	Next Refilling due Date
1	Refilling of ABC Store Pressure Type 6kg Capacity Fire Extinguisher.	11	08/11/2021	07/11/2022
2	Refilling of Water CO2 Type 9ltr Capacity Fire Extinguisher.	07	08/11/2021	07/11/2022
3	Refilling of ABC (Gas Cartridge) Type 5kg Capacity Fire Extinguisher.	25	08/11/2021	07/11/2022
4	Refilling of ABC (Gas Cartridge) Type 10kg Capacity Fire Extinguisher.	01	08/11/2021	07/11/2022
5	Refilling of Dry Chemical Type 10kg Capacity Fire Extinguisher.	01	08/11/2021	07/11/2022
6	Refilling of Water CO2 Store Pressure Type 9ltr Capacity Fire Extinguisher.	05	08/11/2021	07/11/2022
7	Refilling of Carbon Di oxide type 2kg Capacity fire Extinguisher	16	08/11/2021	07/11/2022
8	Refilling of Carbon Di oxide type 3.5kg Capacity fire Extinguisher	04	08/11/2021	07/11/2022

Thanking you,
Yours Faithfully

OM FIRE SERVICES

Fire Extinguishers Maintenance




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55-02-2

ROUTINE SAFETY INSPECTION REPORT



10001006110002974ZS020230050855-01-1



AN ISO 9001 COMPANY


Site Name & Address SURANA COLLEGE(Site @ South End) BANGALORE	Lift Code EL000602066	Service No. 0230050855SI01
	Service Date time 02/03/2022 10:05:03 ✓	Report Date time 02/03/2022 10:05:03

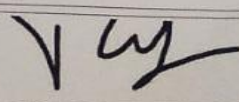
Contract Contact RAJANNA	Lift Type PASSENGER LIFT	<i>10 persons</i>
Contact No. +919*****0825	Capacity 04 Passengers	
E-mail ID ksr.ac@suranacollege.edu.in	No. of Stops 5	
Service Type SAFETY	No. of Openings 5	
	Machine Room / MRL With Machine Room	
	Gear / Gearless GEARED	

Work Start-End Datetime 02/03/2022 10:05:03 - 02/03/2022 12:22:13	Supervisor QC Datetime 02/03/2022 12:22:13
Service Executive Punith A R - 10060276	
Supervisor	

Mandatory checklist ✓ Ok ✗ Not Ok

GEAR MACHINE AND MOTOR INSPECTION	✓
BRAKE LINER AND OPERATION INSPECTION	✓
INSPECTION OF SHEAVES FOR WEAR AND TEAR	✓
ROPE INSPECTION FOR WEAR & TEAR	✓
EMERGENCY BRAKE RELEASE MECHANISM INSPECTION	✓
O.S.G TRIP INSPECTION & OPERATION	✓
FINAL CUT INSPECTION	✓
OVER TRAVEL SAFETY INSPECTION	✓
LANDING INTERLOCK INSPECTION FOR ALL FLOORS.	✓
ALIGNMENT OF LANDING DOOR	✓
LANDING DOOR LINERS CHECKING	✓
CABIN INTERLOCK INSPECTION	✓
ALIGNMENT OF CABIN DOOR	✓
CABIN DOOR LINERS CHECKING	✓
MAXIMUM LEVELLING DIFFERENCE FOUND AT ANY FLOOR	✓
EMERGENCY HOOTER AND PUSH AND TALK OPERATION ON BATTERY BACK UP	✓
GUIDE SHOE LINER INSPECTION	✓
GUIDE SHOE PUMPING INSPECTION	✓
GUIDE BRACKET FASTNER INSPECTION	✓
INSPECTION OF PANEL WIRING AND TIGHTENING WHEREVER REQUIRED	✓
SAFETY DOG OPERATION - DOG CLAMPING AGAINST GUIDE RAIL	✓
LIMIT SWITCH OPERATION CHECKING DURING SAFETY DOG APPLICATION	✓
LIFT CABIN	✓





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Lift Maintenance



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Bill act AMC charges 01-11-2021 TO 31-10-2022. a maintenance 256.0

RAO & CO HVAC SALES AND SERVICES PVT. LTD.
 No. 291/69, 2nd Main Road, 38th Cross, 8th Block Jayanagar, Bengaluru - 560 082.
 Email : info@raoandco.in Branch Office: No. 1555 Vanivilas Road, KR Mohalla Mysore - 570 004.

FSR No. **13805**
 COMPLAINT NO.

Toll-Free No. 1800 890 3178
 Phone Number 080-26637697
 +91 9379289849

FAULT DIAGNOSED
 Phase Reverse

Customer Name: **SURANA COLLEGE**
 Address: **N.416 South End Circle, Bangalore - 0004**
 Tel No: **7292849847**
 Person: **MURTHY**
 Assit. Technician Name: **Shabbir**
 Date: **8/12/21**
 Time In: **3:50**
 Time Out: **4:45**
 Error Code: **Qtr 1 | Qtr 2 | Qtr 3 | Qtr 4**
 Fault Location: **OFFICE**

DIAGNOSIS REPORT
Unit - Datable unit No cooling so check unit outdoor unit Power Problem (Phase Reverse) is completely New unit worky after wiring

Customer Impression about services
 Good Satisfied Bad

Customer remarks
OK, TV

Bill AMC charges

RAO & CO HVAC SALES AND SERVICES PVT. LTD.
 No. 291/69, 2nd Main Road, 38th Cross, 8th Block Jayanagar, Bengaluru - 560 082.
 Email : info@raoandco.in Branch Office: No. 1555 Vanivilas Road, KR Mohalla Mysore - 570 004.

FSR No. **14126**
 COMPLAINT NO.

Toll-Free No. 1800 890 3178
 Phone Number 080-26637697
 +91 9379289849

FAULT DIAGNOSED
 Power Failure/ Phase Reverse
 Communication Error
 Water Leakage
 Gas Leakage
 Rat Bite Issue
 Nitrogen Test/ Hold
 AMC Service Wet
 AMC Service Dry
 Remote Setting Issue

Customer Name: **Surana College**
 Address: **South End Circle, Bangalore**
 Tel No: **Rajana**
 Person: **Rajana**
 Assit. Technician Name: **sudhoshan**
 Date: **18/01/2022**
 Time In: **10:45**
 Time Out: **11:30**
 Error Code: **Qtr 1 | Qtr 2 | Qtr 3 | Qtr 4**
 Fault Location: **3rd floor Lab + 2 Lab**

DIAGNOSIS REPORT
Fixing the unit & after set A/c outdoor unit fan motor & build after wires and capacitor new replacement now unit working condition.

Customer Impression about services
 Good Satisfied Bad

Customer remarks
AC motor Replacing

AC Maintenance



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AMRUTA ENGINEERS
 Authorised Sales, Service & Spares Dealer for
ASHOK LEYLAND INDUSTRIAL ENGINES
 Site No.7, 11th Cross, Andrahalli Main Road, Hegganahalli, Peenya 2nd Stage,
 Vishwaneedam Post, Bengaluru-560 091

SERVICE REPORT- ANNUAL MAINTENANCE CONTRACT

Report No.	23707	Service Eng. Name:	PRAM KUMAR	Date	15.6.21
Customer Name & Address	SURANA COLLEGE, South End Circle, Bengaluru-04				
Contact Person Name		Contact No			
Engine Sr. No.		Engine Model			
Alternator Make/ Model /Sr. No		KVA Rating			
Operating Hours		Attended Date	15-6-21		
Check Point : General Information					
Log Book Availability / Maintenance					
Room Ventilation	OK	NOT OK			
DG Room Cleanliness	OK	NOT OK			
Last Oil Service Carried out on					
Fuel Tank Cleaning Done on	REQUIRED			NOT REQUIRED	
Exhaust piping cleaning done on	REQUIRED			NOT REQUIRED	
Painting of the DG set done on	REQUIRED			NOT REQUIRED	
Check Point : Air System					
Air Cleaner element replaced on					
Air cleaner Element / Bowl for cleanliness	OK	NOT OK			
Vacuum Indicator	OK	NOT OK			
Pre-Cleaner Dust Pan	OK	NOT OK			
Condition of Air Cleaner Hood	OK	NOT OK			
Loose/ Cracked Hoses and Clamps	OK	NOT OK			
Check Point : Exhaust System					
Condition of the Thermal Insulation					
Condition of the Silencer	OK	NOT OK			
Condition of the Rain Cap	OK	NOT OK			
Condition of the Exhaust Bellow	OK	NOT OK			
Check for any Exhaust leakages	OK	NOT OK			
Check Point : Lubricating oil System					
Lube Oil Level	OK	NOT OK			
Lube Oil Leakage	OK	NOT OK			
Condition of Dipstick	OK	NOT OK			
Condition of the Oil filter Cap	OK	NOT OK			
Engine oil Used-specify- Brand & Grade	OK	NOT OK			
Check Point : Elect. Starting System.					
Battery Condition	OK	NOT OK			
Battery Terminal Cleanliness	OK	NOT OK			
Battery Electrolyte level	OK	NOT OK			
Battery Charger/ Alternator Operating	OK	NOT OK			
	OK	NOT OK			

YOU PROPOSE ANYTHING, WE ACCOMPLISH EVERYTHING
Customer Care Nos. : 9066021291 / New Battery Charger
 No. 117 / 15/6/2021
 P.T.O.

Generator Maintenance



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AMRUTA ENGINEERS

CUSTOMER CARE No.: 9066021291

AMRUTA ENGINEERS
H.O. & Works : Site No. 7, 11th Cross,
 Andrahalli Main Road, Hegganahalli,
 Peenya 2nd Stage, Vishwaneedam Post, Bangalore-560 051

ASHOK LEYLAND
Apki Jeet, Hamari Jeet.

SERVICE REPORT NO. **35250**
 Date: **25/9/21**

Customer Name: **Surana College**
 Site Address: **Southend Circle**
 Person Contacted: _____ Contact No.: _____

Call Log No./Date/Time	OEM	Engine Serial	Engine Model	DG No.
		XPHM475503	P480	
Rated RPM	Application	Equipment Make	Equip Model	Equip Sr. No.
1500	D.G	Stamford		
Failed Hours	Total Hours	Rating	Dated Attended	Time Attended
	1172	125	25/9/21	2:00
Description of the Service / Complaint Amc				
Observation / Analysis Checked the oil level & coolant level, & belt tension & Battery distal id - wocder level found ok				
Actions Taken / Jobs Carried Out Standa the D.G teste d on running found ok				

Smoke Condition	Load Voltage (Volts)
N/A	415
Coolant Temperature (C°)	Load Current (amps)
40	
Oil Temperature (C°)	Load Frequency (Hz)
	50
Lube Oil Pressure Bar/Kg/cm ²	Load (KW)
3.5	

Follow Up Actions Recommended: _____

Customer Remarks if any: _____

Dealer Service Engineer Name: **S. Babji**
 Signature: _____
 Phone No.: _____
 Completed Date: **25/9/21**
 Completed Time: _____

Customer Name: **Surana**
 Signature: _____
 Phone No.: _____
 Seal: **D.G. Service**

HINDUJA GROUP

Generator Maintenance



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CUSTOMER CARE No.: 9066021291

de **ASHOK LEYLAND**
RUATA ENGINEERS **Field Service Report**
P.O. & Works : Site No. 7, 11th Cross, Andrahalli Main Road, Hegganahalli, 1st Stage, Vishwaneedam Post, Bangalore-560 091
Apki Jeet, Hamari Jeet.

SERVICE REPORT NO. _____
 Date: 20/12/2021

Customer Name: The principle Surana College
 Address: South End Circle, Rajarajagudi, Bm
 Person Contacted: Mr. RAJAN Contact No.: 9449551688

Log No./Date/Time	OEM	Engine Serial	Engine Model	DG No.	
	<u>Cummins</u>	<u>XPT1M275503</u>	<u>ALG168016</u>		
Rated RPM	Application	Equipment Make	Equip Model	Equip Sr. No.	
<u>1500</u>	<u>DG</u>	<u>STB</u>	<u>STB</u>	<u>STB</u>	
Failed Hours	Total Hours	Rating	Dated Attended	Time Attended	Type of Service Warranty / Paid / AMC
	<u>1181</u>	<u>185</u>	<u>20/12/2021</u>	<u>12-95</u>	<u>L</u>

Description of the Service / Complaint: And Engine oil Service

Observation / Analysis: check & checkup

Actions Taken / Jobs Carried Out: Replaced old engine oil & filter, checked & cleaned air cleaner & replaced with new one, checked & replaced water pump, checked & replaced oil cooler, checked & replaced water pump, checked & replaced water pump, checked & replaced water pump

Smoke Condition	Load Voltage (Volts)	Load Current (amps)	Load Frequency (Hz)	Load (KW)
<u>N</u>	<u>415</u>	<u>415</u>	<u>415</u>	
Coolant Temperature (C°)	<u>50</u>			
Oil Temperature (C°)		<u>50</u>	<u>0</u>	<u>0</u>
Lube Oil Pressure Bar/Kg/cm ²	<u>4</u>			

Follow Up Actions Recommended: _____

Customer Remarks if any: D.G. oil Replacing on 22/12/21

Dealer Service Engineer Name: Chaitan Customer Name: Surana
 Signature: [Signature] Signature: [Signature]
 Phone No.: [Phone No.] Phone No.: [Phone No.]
 Completed Date: 20/12/21 Seal: _____
 Completed Time: _____

HINDUJA GROUP

SSI Reg No	290202100047	Bank & Branch	BOI-Yeshwanthpur
FSC Code	BKID0008403	A/C No	840830110000009

Generator Maintenance



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INVOICE

AMRUTA ENGINEERS H.O. & Works : Site No. 7, 11th Cross, Andrahalli Main Road, Hegganahalli, Peenya 2nd Stage, Vishwaneedam Post, Bangalore-560 091		CUSTOMER CARE No.: 9066021291		ASHOK LEYLAND Aapki Jeet. Hamari Jeet.	
Field Service Report				SERVICE REPORT NO. 0567 Date: 30/03/2022	
Customer Name SURANA college Site Address No 16 SOUTH END CIRCULE Person Contacted _____ Contact No. 7892949867					
Call Log No. /Date /Time	OEM	Engine Serial	Engine Model	DG No.	
	GM/PTCO	XPHM475503	AWP680TGF4		
Rated RPM	Application	Equipment Make	Equip Model	Equip Sr. No.	
1500	D/G	STANFORD	X-2744V1	07072409	
Failed Hours	Total Hours	Rating	Dated Attended	Time Attended	Type of Service Warranty / Paid / AMC
	197 HRS	125 KVA	30/03/2022		<input checked="" type="checkbox"/>
Description of the Service / Complaint (AMC, service)					
Observation / Analysis At start the said checked engine oil & readable coolant water & battery levels & start & stop & fuel line checked ok					
Actions Taken / Jobs Carried Out Start the engine check the running condition found ok					
8 number steps NO? BECKWD THE COOLANT OIL WATER IDLETR / Recheck HOSE Hi class					
Smoke Condition	N	Load Voltage (Volts)	415		
Coolant Temperature (C°)	60	Load Current (amps)			
Oil Temperature (C°)		Load Frequency (Hz)	50		
Lube Oil Pressure Bar/Kg/cm ²	4	Load (KW)			
Follow Up Actions Recommended _____					
Customer Remarks if any _____					
Dealer Service Engineer Name GANESHA HUMAR/RUPEL KHA Signature: _____ Phone No: 8123421503			Customer Name: _____ Signature: _____ Phone No.: 30/3/22 Seal		
Complied Date : _____ Complied Time : _____					
HINDUJA GROUP					

Generator Maintenance